

CRCC EXECUTIVE BOARD POLICIES

1/21/1996 - **Phone Book** - Name, Phone Number and email addresses will be included in Annual Phone Book with member's permission.

2/20/1997 - **Printing** - Account setup at Havasu Business & Art Supplies for newsletter and miscellaneous printing.

3/6/1998 - **Web Site** - official address of CRCC web site is www.crcc.pair.com

4/2/1999 - **APCUG** - Motion that the club become a member and maintain membership in national computer group named "Association of Personal Computer User Groups."

11/5/1999 - **Letter Head Graphic** - drawing of London Bridge by Joe Davia was voted as our choice.

2/17/2000 - **CRCC Mail** - a Post Office Box shall be maintained for all club mail.

6/1/2000 - **Newsletter**- will be available on CRCC web site. (Trial was started 11/19/1998)

6/15/2000 - **Board Minutes** - will be printed in the newsletter.

10/19/2000 - **Applications** - will be printed in December and January newsletters

1/22/2001 - **Meeting Place** - will be at Mohave County Library on the 4th Monday of the month.

7/23/2001 - **Convention Fund** - will consist of \$200, which can be divided among members attending User Group conventions or conferences for Registration only. (8/13/01) limit of \$50 per person was not voted on).

8/13/2001 - **Program** - that it be presented shortly after meeting is called to order.

10/22/2001 - **Pledge of Allegiance** - voted to be said at start of regular meeting.

7/8/2002 - **Welcome Packet** - consists of Welcome letter, Membership application, a Questionnaire, a Visitor name tag, and Newsletter. The Membership Committee will make this packet and have it available.

11/11/2002 - **Advertising** - Newsletter Business card ads will be \$3.40 per month or \$35.00 annually (12 issues). A member's Business card Ad will receive a 10% discount for the annual rate.

1/13/2003 - **Officers Incentive** - Free memberships will be given to the President, Vice President, Secretary, Treasurer, Editor, Webmaster, and the Instructor of New User Group (NUG).

4/19/2004 - **Convention Fund** - will consist of \$300, which can be divided among members attending APCUG conventions or conferences for Registration only.

2/14/2005 - **Sunshine Committee** - People should call this person, so a card of "Sympathy" or "Get-Well" may be sent from CRCC members.

10/24/05 - **Convention Fund** - will consist of \$400. Pre-Registration fees will be paid for the Executive Board Members attending the APCUG convention or conference first. The balance can then be divided among the number of members attending APCUG convention or conference, receiving the amount up to Pre-Registration cost only.

The following are revisions of Policies already in effect:

5/1/06 **Membership Directory** - Name, phone number and e-mail address will be included in the Membership Directory with member's permission.

5/1/06 **Printing** - Account setup at Havasu Office Supply, Inc. For newsletter and miscellaneous printing.

5/1/06 **Web Site** - official address of CRCC web site is www.crccaz.com

5/1/06 **Membership Applications** - will be printed in December and January newsletters.

5/1/06 **Welcome Packet** is replaced by Welcome Letter and Membership Card given to new members.

5/1/06 **The "Officers Incentive"** wording is replaced with "Service Incentive". Free memberships will be given to the Officers, as well as Editor, Webmaster and the Instructor of New User Group, (NUG)

5/1/06 **Conference Fund** - Regarding the Conference Fund Policy dated 10/14/05 the following is added: Those who wish to attend must submit their request in writing to the Board 90 days before the convention. The maximum amount paid by the club is to be \$75.00 The Board will make final approval.

5/1/06 **Sunshine Committee** - All Sunshine Committee duties to be reassigned to the Secretary.