

COLORADO RIVER COMPUTER CLUB CONSTITUTION AND BYLAWS

ARTICLE I - NAME

- 1.0 The name of the organization is the COLORADO RIVER COMPUTER CLUB, hereinafter referred to as the Club.

ARTICLE II - PURPOSE

- 2.0 The purpose of the Club is to:
 - 2.0.1 Assist Club members to utilize their computers, computer accessories and software more effectively.
 - 2.0.2 Acquire and maintain a reference library.
 - 2.0.3 Provide a Newsletter for members. This may be accessed on the CRCC website. It may also be received by mail.

ARTICLE III - MEMBERSHIP AND DUES

- 3.0 Classes of membership:
 - 3.0.1 Individual members must be at least 18 years or older.
 - 3.0.2 Joint Membership (family), must include one member at least 18 years old
- 3.1 Club dues
 - 3.1.1 Each member shall complete an application form and pay the yearly or prorated dues.
 - 3.1.2 The amount of the dues will be determined at the October meeting. A simple majority vote of the members present may raise or lower the dues. The annual dues are due at the first meeting in January of the next year.
 - 3.1.3 Members joining the club during the first four months of the year must pay the full annual dues.
 - 3.1.4 Members joining the club after the first four months will have their dues prorated.
- 3.2 Termination of Membership
 - 3.2.1 A member will be terminated from the club if their dues are not paid at or prior to the March meeting.
 - 3.2.2 A member may terminate their membership from the club at any time, but their dues will not be refunded.
 - 3.2.3 A member may be terminated from the club for just cause by a vote of two-thirds of the members of the next regular meeting. Notice will be given via the newsletter. The member will be refunded their dues prorated to the date of termination.

ARTICLE IV - MEETINGS

- 4.0 Regular meetings will be held monthly at the time and place approved by the club officers and membership.
- 4.1 The annual meeting will be held in March of each year to elect the officers for the next year.
- 4.2 Business and special meetings may be held when deemed necessary by the club president. Members may attend the business or board meetings.

ARTICLE V - PROPERTY AND INCOME

- 5.0 The club shall be conducted as a nonprofit organization.
- 5.1 All property and income of the club shall be used to promote the club's purposes.
- 5.2 No property or income of the club shall be used for the personal benefit of the club officers or members unless available to all club members.
- 5.3 All expenditures of club funds over fifty dollars must be approved by a simple majority of the members present at the next regular club meeting.
- 5.4 Club property determined to be no longer useful to the club, and by approval of the membership, will be sold by the highest written bid at a regular club meeting. Should there be no bidders on any item, the item may be donated to a charitable cause or disposed of.

ARTICLE VI - CODE OF ETHICS

- 6.0 The club does not condone violation of copyright laws, nor does it tolerate violation by its members.
- 6.1 Membership is open to anyone regardless of race, color or religion.
- 6.2 No member of the club shall represent the organization without the express written consent of the elected officers.

ARTICLE VII - ELECTIONS

- 7.0 Election of officers will be held at the March meeting each year. Members will be notified via newsletter prior to the election.
- 7.1 To be elected, a member must be in good standing and remain in good standing during the tenure of his or her office.
- 7.2 Nominations for officers shall take place at the regular meeting in February. No member shall make a nomination without first obtaining that member's assurance that he or she will serve if elected.
- 7.3 If there is more than one nominee per office, the vote shall be by written, secret ballot, one vote per member. No one may vote whose dues are not paid for the current year.
- 7.4 A majority vote by members present shall elect.
- 7.5 Officers shall take office immediately upon the conclusion of the election. Each retiring officer shall turn over to the successor in office all properties and records relating to that office immediately or at the next Board Meeting.

ARTICLE VIII - CLUB OFFICERS AND COMMITTEES

- 8.0 The term for all officers shall be for one year except for someone filling a vacancy.
- 8.1 In the event that a vacancy occurs before the end of an officer's term is completed, the president, with the advice and consent of the other officers, may appoint a member of the club to serve the balance of the term, or may call a special election to fill the vacancy.
- 8.2 Officers may run for one consecutive additional term as the same officer. This may be waived if no one wants to run for that office.
- 8.3 Officers and their Duties:
- 8.3.1 The officers as a group shall have the job of planning the present and future goals of the club.
- 8.3.2 President - The president shall act as chairman at all meetings and ensure that the meetings are conducted according to Robert's Rules of Order. He or she shall decide questions of order and call for votes on issues.
- 8.3.2.1 The president, with the approval of a majority of the officers, may appoint members to other non-officer positions such as the Newsletter editor, Librarian, and any other position he or she deems necessary.
- 8.3.3 Vice President - The vice-president shall take the place of the president in the president's absence and assist the president as necessary in conducting the club's business and act as program chairman.
- 8.3.4 Secretary - The secretary shall record the minutes of all official meetings during which club business is discussed. He or she will handle the club correspondence. The Secretary will furnish the president a copy of the minutes of the last meeting. The minutes can then be read at the next regular meeting and/or be published in the monthly newsletter.
- 8.3.5 Treasurer - The treasurer shall collect and receive all funds that are due or belonging to the club and maintain the membership list.
- 8.3.5.1 All funds shall be deposited into the club's checking account. The checks shall be endorsed "deposit only" with the club's checking account number. A "deposit only" stamp may be used.
- 8.3.5.2 The treasurer shall provide a report, either to be read at the next regular meeting and/or published in the monthly newsletter.
- 8.3.5.3 The treasurer shall pay all club expenses under fifty dollars from the club's checking account.
- 8.3.5.4 The treasurer shall make the financial records available for inspection by all members.

8.4 Committees and their Duties:

- 8.4.1 Committees may be appointed by the president of the club to assist him or her in conducting the business of the club.
- 8.4.2 Newsletter Editor - collects articles of interest, produces the newsletter, and provides the Newsletter to all members.
- 8.4.3 Webmaster - collects information, produces and maintains the Club's Web Site.
- 8.4.4 New Users Group Instructor - collects computer & software information, produces and teaches the Club's New Users Group (NUG).
- 8.4.5 Librarian - The librarian maintains the software library and any books or documents
Acquired by the club. The librarian shall also be responsible for keeping the library accessible to all members.
- 8.4.6 Membership Chairperson - develops the program for recruiting members and provides information about our Club.
- 8.4.7 Welcome Chairperson - greets those in attendance.
- 8.4.8 50/50 Chairperson - handles the 50/50 drawings and sign-in sheet.

ARTICLE IX - PARLIAMENTARY AUTHORITY

- 9.0 All questions not covered by the club's constitution and bylaws shall be resolved by "Roberts Rules of Order", Newly Revised.

ARTICLE X - AMENDMENTS

- 10.0 Amendments to this constitution and bylaws shall be by a two-thirds vote of the members present at a regular meeting. Notice will be made via the monthly newsletter.

The club constitution and bylaws were approved by a majority of the club members at the regular meeting held on July 26, 2006.

Dates Amended:

- February 15, 1996 - Changes to Article III, Sections 3.2.1 & 3.2.3, Addition of Article XI.
- April 14, 2000 - Corrections to numerical order of paragraphs under Articles III through IX.
- November 3, 2000 - Add or changes to: Article III, para 3.0.3; Article IV, para 6.2; Article VII, para 7.3 & 7.5; Article VIII, para 8.3.2.1 & 8.3.5.3; and Article IX, para 9.0.
- March 24, 2003 - Changes to Article III, Section 3.0, para 3.0.2; Article VIII, Section 8.0, para 8.4, etc.
- July 5, 2006 - Deleted Article XI (moved to Article V).

/S/ Dawn Towle
Signed by President

/S/ Barbara Wilber
Signed by Secretary